

### Ep 11 - What's Your Greatest Achievement?

Employers love to ask this question!

Use this as an opportunity to show how passionate and proud you are of your accomplishments.

You'll be asked this to see what successes you've had at work and how likely you are to bring that positive energy with you. It's also asked to see how you handle challenges and what results you have achieved.

Your response should be somewhat applicable to the job description so make sure you read it carefully.

This question may also be asked as 'what's your most recent achievement' or 'tell me about your greatest achievement'

#### 1. Example for an experienced candidate

"My greatest professional achievement was as the Head of Sales Manager. I successfully turned the sales department into a profitable department. I was to find what problems were holding the team back from performing at their best. I spent a good amount of time with each team member and found the rigid working hours were the cause. I was able to allow more flexibility in working hours and as a result saw a 20 percent increase in sales. The atmosphere of the room also improved dramatically. A result I am very proud."

#### 2. Example of personal achievement

"My greatest achievement was completing my degree in Engineering in under 4 years. I did this while working a part time job and looking after family. I was able to form good habits such as planning, carrying out responsibilities and developing my education. I feel I have given myself the best platform to excel in my career with everything that I have learned in the past 4 years. An achievement I am incredibly proud of."

#### 3. Example of a situational achievement

"My greatest achievement was when me and my team saved the company £15million. A critical component had failed at one of our power stations and they were looking at the possibility of not being able to produce power for two months. My team and I undertook the work and began producing the component. After many hours of intensive checks and design stages, we delivered the component in exactly two weeks. The station lost no time in production and we were massively congratulated for our effort. I'm very proud of this achievement."

#### 4. Now choose a response that applies to you and adapt it.

Use the spaces below to write out your own response.

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Tip

Brainstorm potential achievements, then make your choice relevant to the job in which you are applying.